

PRODUCER LICENSING (P/C & L/H) ADVISORY BOARDS

Meeting Minutes

Meeting Date: March 8, 2021

Call to order: A joint meeting of the **Producer Licensing Life & Health Advisory Board** and the **Producer Licensing Property & Casualty Advisory Board** was held at the Maryland Insurance Administration on **March 8, 2021**. The meeting convened at **10:01 am** and was called to order by **Shelley Taylor-Barnes**.

Attendance was taken and MIA staff members were introduced. The covered topics and summaries are listed below.

Life/Health Advisory Board		
Last Name	First Name	Present (Yes/No)
Carter	Deedra	Yes
Kearney	Stephanie	No
Listori	Lucille	Yes
Melcher	Lynette	Yes
Moreira	Roy	Yes
Parker	Janet	Yes
Salamon	Stephen	Yes
Tegeler	Harvey	Yes
Wilson	Venus	Yes

Property/Casualty Advisory Board		
Last Name	First Name	Present (Yes/No)
Barker	Blakeley	No
Conner	Sharon	Yes
Cropper	Reese	No
Ertel	Michael	Yes
Guttman	Benjamin	Yes
Klinger	Robert	Yes
Mattes	Peter	Yes
Micciche	John	Yes
Papa	Michael	Yes
Zatkowski	Jennifer	Yes

Maryland Insurance Administration Staff Attendees:

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Gregory Derwart , Assoc Deputy Commissioner
Mary Kwei, Assoc Commissioner of Market Regulation & Professional Licensing
Shelley Taylor- Barnes, Director of Market Regulation & Professional Licensing
Lorelei Brillante, Supervisor of Customer Service / Education Analyst
David Zitterbart, Chief Enforcement Officer, Title Unit
Jeff Gross, Chief Enforcement Officer, Fraud and Producer Enforcement
Arica Cole, Licensing Specialist / Producer Advisory Board Liaison

Meeting Topics and Summaries

Opening Remarks
Director of Producer Licensing, Shelley Taylor-Barnes made a motion to approve the December 7, 2021 meeting minutes. The motion was seconded and the motion passed.
Mary Kwei, new Associate Commissioner of Marketing Regulation & Professional Licensing– Introduction
Shelley Taylor-Barnes introduced the new Associate Commissioner of Market Regulation and Professional Licensing, Mary Kwei. Associate Commissioner Kwei introduced herself and provided a brief background of her history and experience at the Maryland Insurance Administration.

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2022 Proposed Charges - NAIC Uniform Education Working Group D – Approval of Instructors

Lorelei Brillante, Supervisor of Customer Service and Education Analyst, informed the Producer Advisory Board members of proposed charges of the NAIC Uniform Education Working Group (D). The Administration is an active member of the NAIC Uniform Education Working Group. One of the group’s 2022 proposed charges is to review the course instructor qualifications and come up with a uniform standard. Maryland currently has regulations specifying the requirements of course instructor qualifications. Lorelei told the Producer Advisory Board that the next NAIC Uniform Education Working Group meeting is scheduled for July.

Discussion of how the Board may best assist the MIA

Deputy Commissioner Greg Derwart explained the duties of the Producer Advisory Board. The Advisory Board is in place to assist with the education and qualification of insurance producers.

Deputy Commissioner Derwart said the Administration is in the process of finalizing the dates to review exam questions. An in-person exam review meeting will be held in the month of July. More information will be distributed in the upcoming months.

Deputy Commissioner Derwart opened the floor to the Board members seeking their input and ideas of how the Board members can best utilize their time on the Producer Advisory Board to assist the Administration. He also requested feedback on how the Administration can better assist the Board members.

Advisory Board members asked if the Administration could provide a wider variety of continuing education courses to incorporate course topics with up-to-date and current events. Advisory Board members also asked if the Administration would consider reducing the required number of hours for continuing education for those licensees who held a license for a certain amount of time. It was also requested that the Administration consider extending the license terms for more than 2 years. The Administration told the Board that all feedback would be documented and discussed internally by the Administration.

City of Laurel, Office of Emergency Management - Program for Public Information (PPI) – committee membership opening

Associate Commissioner Kwei informed the Board that the Administration received a request from the City of Laurel, Office of Emergency Management, requesting the announcement of a committee membership opening for a licensed Property and Casualty producer to assist them with quarterly meetings, community rating system topics, and viewing, creating and updating outreach material. The producer must be familiar and experienced with flood insurance. Mary provided contact information for interested Board members to connect with City of Laurel, Office of Emergency Management.

Tentative Producer Advisory Board Meeting Dates

June 14, September 13, and December 13, 2022.

At 10:53 a.m. a motion was made to adjourn the meeting, seconded and the motion passed. The meeting was adjourned.