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**BULLETIN**

**To: All Life, Health, Property, Casualty and Title Insurers, Nonprofit Health Service Plans, Health Maintenance Organizations, Dental Plan Organizations**

**Re: Producer Registers**

**Date: December 12, 2003**

**Bulletin: 03-19**

House Bill 200, Chapter 35 of the Acts of 2003 was signed into law by Governor Ehrlich on April 8, 2003. Effective January 1, 2004, insurers authorized to conduct business in the State are no longer required to report appointments or terminations, except "for cause" terminations, to the Commissioner. Instead, insurers shall maintain a producer register.

The Maryland Insurance Administration ("Administration") proposed producer register and documentation of appointment regulations contained in COMAR 31.03.13. The Administration has requested the regulations be granted emergency status with an effective date of January 1, 2004. A copy of the proposed regulations is available on the Administration's web site [www.mdinsurance.state.md.us](http://www.mdinsurance.state.md.us).

The proposed regulations require an insurer to determine whether the license of any insurance producer who currently holds an appointment by the insurer has been suspended or revoked and update the register accordingly. Information regarding actions taken against insurance producers may be obtained from the Administration's web site under *Insurer Services* → *Producer Enforcement Summary* or *Available Public Information* → *Orders* → *Producer Enforcement Summary*. A summary document will be posted and updated regularly listing the actions taken against insurance producers

by month. The list will include the name of the producer, the producer's Maryland license number, the date of the action, the type of action and the Order number. The complete text of each Order will be available from the web site as well.

Additionally, the Administration is developing an automated Producer Registry Notification email service to notify insurers when the Producer Enforcement Summary is updated. Enrollment in the service is voluntary. If you would like to receive automated notice of updates to the Producer Enforcement Summary, please send an email to [prn@mdinsurance.state.md.us](mailto:prn@mdinsurance.state.md.us), include the email address where you would like notification sent in the SUBJECT LINE of the email. Please note that this is an automated system, mail sent to this address cannot be answered.

Please ensure that your appointed producers are notified of the recent changes and the new requirement for the producer to maintain documentation of the appointment.

Questions concerning this Bulletin may be directed to the following:

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**Producers**

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