

PRODUCER LICENSING (P/C & L/H) ADVISORY BOARDS

Meeting Minutes

Meeting Date: March 16, 2021

Call to order: A joint meeting of the **Producer Licensing Life & Health Advisory Board** and the **Producer Licensing Property & Casualty Advisory Board** was held virtually on **March 16, 2021**. The meeting convened at **10:12 am** and was called to order by **Shelley Taylor-Barnes**.

Attendance was taken and MIA staff members were introduced. The covered topics and summaries are listed below.

Life/Health Advisory Board		
Last Name	First Name	Present (Yes/No)
Norris	Victor	No
Salamon	Stephen	No
Daniels	Timothy	No
Huber	Cynthia	Yes
Kafes	Edward	No
Riley	James	No
Tegeler	Harvey	No
Wilson	Venus	Yes
Richards	Megan	No

Property/Casualty Advisory Board		
Last Name	First Name	Present (Yes/No)
Demetriou	Ted	No
Kellner	Laura	Yes
Langford	Rebekah	Yes
Mattes	Peter	Yes
Micciche	John	Yes
Cropper	Reese	No
Barker	Blakeley	No
Cohen	Stephanie	No
Slavin	Scott	Yes
Ertel	Michael	No

Maryland Insurance Administration Staff Attendees:

Maryland Insurance Administration Staff Attendees
Erica Bailey, Associate Commissioner of Compliance and Enforcement
Shelley Taylor- Barnes, Director of Producer Licensing
Lorelei Brillante, Supervisor of Customer Service / Education Analyst
David Zitterbart Chief Enforcement Officer, Title Unit Compliance and Enforcement
Jeff Gross, Chief Enforcement Officer
Arica Cole, Licensing Specialist / Producer Advisory Board Liaison

Meeting Topics and Summaries

Opening Remarks
Shelley Taylor- Barnes opened the Producer Advisory Board Meeting and offered introductory remarks.
Erica Bailey, Associate Commissioner for Compliance & Enforcement, informed the Producer Advisory Board that the Producer Licensing Department and most of the Maryland Insurance Administration (MIA) employees are working remotely. Ms. Bailey acknowledged the contribution of the Producer Advisory Board and thanked them for their time.
Prometric: Presentation of One-part Examination

Ms. Taylor-Barnes introduced Brad Erickson and the Prometric staff to give a presentation on the one-part examinations. Mr. Erickson introduced members of the Prometric team.

Prometric discussed the impact of transitioning from a two-part examination to a one-part examination, which combines the smaller state exam with the larger general exam to make one exam. Alyssa Rulf, provided data analytics. The Producer Advisory Board was informed that the content of the examination would not be changed as a result of the transition.

Mr. Erickson also explained that moving to a one-part examination would not jeopardize the integrity of the exam.

PRODUCER LICENSING (P/C & L/H) ADVISORY BOARDS
Meeting Minutes
Meeting Date: March 16, 2021

Ms. Taylor- Barnes thanked the Prometric team for their presentation and opened the floor for questions.

Ms. Taylor- Barnes made a motion to approve the previous minutes from the December 2020 Board Meeting. The motion was seconded and passed.

Ask MIA Platform for Town Hall Meetings

Ms. Taylor-Barnes opened the floor for Ms. Bailey to discuss the Consumer Education & Advocacy Unit (CEAU) town hall meeting – Ask MIA.

Ask MIA is an online platform where producers and consumers can join virtually to ask questions directly to MIA staff.

New licensees of the past six months received invitations to participate in the town hall meeting. Invitations for future Ask MIA events will be displayed on the Administrations website.

Bulletin 21-08 – Mailing Delays – United States Postal Service

Ms. Taylor- Barnes stated that all licensees were notified via large volume correspondence (LVC) of Bulletin 21-08, concerning mailing delays.

Consumer Advisory (Large Volume Correspondence)

Ms. Taylor-Barnes recommended that Producer Advisory Board should sign up for GovDelivery, the MIA’s electronic notification system, to receive notification when bulletins are issued.

Producer Advisory Board Member Team and Member Applications

Ms. Taylor- Barnes advised the Producer Advisory Board that they will receive letters with their terms and expiration dates. Advisory Board Member Applications will be published on the MIA website. Members with expired Board appointment terms may reapply.

Ms. Bailey informed the members that a bulletin with more information about the Producer Advisory Board application process will be posted to the MIA website.

Tentative Producer Advisory Board Meeting Dates
June 15; September 14; and December 14, 2021.

At 11:15 a.m. a motion was made to adjourn the meeting, seconded and the motion passed. The meeting was adjourned.