

# PRODUCER LICENSING (P/C & L/H) ADVISORY BOARDS

## Meeting Minutes

Meeting Date: December 10, 2024

**Call to order:** A joint meeting of the **Producer Licensing Life & Health Advisory Board** and the **Producer Licensing Property & Casualty Advisory Board** was held virtually with the Maryland Insurance Administration on **December 10, 2024**. The meeting convened at **10:01 am** and was called to order by **Shelley Taylor-Barnes**.

Attendance was taken and MIA staff members were introduced. The covered topics and summaries are listed below.

Life/Health Advisory Board		
Last Name	First Name	Present (Yes/No)
Melcher	Lynette	N
Carter	Deedra	Y
Listori	Lucille	N
Wilson	Venus	Y
Moreira	Roy	Y
Parker	Janet	Y
Kearney	Stephanie	Y
Cabrera	Vanessa	N

Property/Casualty Advisory Board		
Last Name	First Name	Present (Yes/No)
Mattes	Peter	Y
Papa	Michael	N
Klinger	Robert	Y
Guttman	Benjamin	Y
Ertel	Michael	N
Zatkowski	Jennifer	N
Conner	Sharon	Y
Lader	Jennifer	Y

### Maryland Insurance Administration Staff Attendees:

Maryland Insurance Administration Staff Attendees
Mary Kwei, Associate Commissioner of Market Regulation & Professional Licensing
Shelley Taylor-Barnes, Director of Producer Licensing
Lorelei Brillante, Supervisor of Customer Service / Education Analyst
Jason Little, Senior Enforcement Officer
Maryam David, Assistant Chief, Title Enforcement Fraud and Enforcement
Arica Cole, Licensing Specialist / Producer Advisory Board Liaison

### Meeting Topics and Summaries

Opening Remarks
Shelley Taylor- Barnes, Director of Producer Licensing made a motion to approve the September 10, 2024 meeting minutes. The motion was seconded and the motion passed.
Discussion: Ways to attract and increase diversity in the producer population
Mary Kwei, Associate Commissioner of Market Conduct and Professional Licensing, sought input from the advisory board to provide feedback on how the administration could increase diversity in the insurance industry. The advisory board shared ways the administration could increase diversity and insurance education, which included attendance at college fairs, attendance of high school career days, community college programs, finance and business classes and insurance related workshops in public libraries.
Prometric's Exam Review Workshop - Summary Report
Taylor-Barnes discussed the summary report from the Exam Review Workshop (ERW). Taylor-Barnes invited the advisory board to add comments on what they would like to see for the future ERW. Advisory board members added input including status on question performance, rejection of questions that had not been updated to coincide with current laws, and to include previous ERW results to track progression.

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<b>Joy Y. Hatchette named Deputy Commissioner</b>
Mary Kwei discussed the new Deputy Commissioner, Joy Hatchette and shared a brief history of her tenure at the administration. Taylor-Barnes directed the advisory board to the News Center in order for members to stay abreast on newsletters and bulletins.
<b>Upcoming Producer Advisory Board Meetings</b>
March 11, June 10, September 9, December 9, 2025

At 10:42a.m., a motion was made to adjourn the meeting, seconded and the motion passed. The meeting was adjourned.