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Maryland

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Deputy Commissioner

Frequently Asked Questions During the COVID-19 Emergency

Examination & Audit Unit FAQs

How should Maryland-domiciled insurers file Annual Statement supplemental filings or holding company filings (Forms A, B, C, C, E and F) that were previously sent by mail to the Maryland Insurance Administration (MIA)?

Completed Annual Statement supplemental filings or holding company filings (Forms A, B, C, C, E and F) should be submitted to the Maryland Insurance Administration via email at:

holdingcompanyfiling.mia@maryland.gov.

Questions regarding Annual Statement filings or holding company filings submitted by Maryland-domiciled insurers should be directed to Lynn Beckner, Chief Financial Analyst, at 410-468-2126.

Will the MIA consider extending filing deadlines?

At this time, companies are still required to make all required electronic filings with the MIA and the NAIC (e.g., quarterly financial statements, audited financial statements), and for those that are not filed with the NAIC but sent to the analyst assigned to your company. However, the MIA is willing to consider a company's request for additional time to file. If your company believes that it will not be able to meet any of the financial filing deadlines, please contact the MIA at holdingcompanyfiling.mia@maryland.gov to submit your request for an extension of the filing deadline.

Will the MIA consider electronic filings and does the MIA require “wet” signatures?

Regarding filing requirements, the MIA generally instructs companies to file certain documents in hard copy form with original (wet) signature, and in some cases sent via certified mail or first-class and with notary requirements. **The hard copy, original signature, and related filing requirements are currently waived, however, companies are expected to file the documents electronically.** The companies should keep a list of all filings that were made electronically in

lieu of hard copy filings so that they can file all the hard copies within 60 days after the state has allowed a return to the office.

Have there been any change in the MIA’s handling of litigation filings against insurance companies?

Any insurance company licensed in Maryland is required to name the Insurance Commissioner as its agent for receipt of certain court filings. This is referred to as “service of process,” which has been a long-standing function of the Commissioner. At this time, there are no changes to how this role is functioning. The MIA has put into place procedures that will allow the continuation of its service of process role during this period in as prompt a manner as possible during the current COVID-19 emergency.

Special Note: The Maryland Insurance Administration remains fully operational during the COVID-19 emergency. If you would like to file an insurance complaint, please use our online portal:

<https://enterprise.insurance.maryland.gov/consumer/ConsumerPortalWelcomePage.aspx>

About the Maryland Insurance Administration

The Maryland Insurance Administration is an independent State agency charged with regulating Maryland’s \$28.5 billion insurance industry. For more information about the Insurance Administration, please visit www.insurance.maryland.gov or follow us on Facebook at www.facebook.com/MDInsuranceAdmin, Twitter at [@MD_Insurance](https://twitter.com/MD_Insurance), LinkedIn at www.linkedin.com/company/maryland-insurance-administration or Instagram at [@marylandinsuranceadmin](https://www.instagram.com/marylandinsuranceadmin).

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