

- **Discussion Item # 2: Responsibilities of officers as listed in the draft operation procedures.**

Election of officers: After verbal presentations by the Board members, a motion was made by Valeria Williams to begin Board Officer Selection by ballot. Ballots were tallied, the results are as follows:

Officer selection:

Chair	Jacinta Bottoms-Spencer
Vice-Chair	Venus Wilson
Secretary	John Molster

* MIA Board Liaison – Shelley Taylor – appointed by Director of Producer Licensing

Motion:

To accept ballot results for officer selection

Motion by: John Molster

2nd by: Thomas Evans

Motion carried

Other: After a review of the objectives and goals of the Advisory Board, a tour of the Maryland Insurance Administration was given to familiarize members of the various units of the Maryland Insurance Administration.

Upon completion of the tour, members returned for a brief discussion on additional resources including links to the Maryland Health Benefit Exchange, NIPR, MIA eNotices, PSI, and Prometric.

New business: A joint Board meeting with Property & Casualty Board members will be held on July 30, 2013 at 10 a.m.

Adjournment: The meeting was adjourned at 11:56 a.m.