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BULLETIN 10-33

Date: September 30, 2010
To: Insurers that are Approved to Sell Long-Term Care Insurance Policies in Maryland
Re: Long-Term Care Reporting Requirements

The purpose of this bulletin is to remind insurers who sell long term care contracts in Maryland of two reporting requirements.

Notification to the Department of Health and Mental Hygiene of Issuance of Partnership Policy

COMAR 31.14.03.08E requires that an insurer notify the Department of Health and Mental Hygiene within 45 days of issuance of a long-term care partnership policy of the following:

- "(1) Name of the insured;*
- (2) Insured's Social Security number;*
- (3) Insured's date of birth; and*
- (4) Policy or certificate number."*

Only insurers who sell long-term care partnership policies are subject to this reporting requirement. The Department of Health and Mental Hygiene has developed a report that can be used to provide the above information, which is attached. Contact information for the Department of Health and Mental Hygiene is:

Office of Eligibility Services
MD Department of Health & Mental Hygiene
Long-Term Care Partnership Program
201 W. Preston Street, L-9
Baltimore, Maryland 21201
Fax No: 410-333-5361

E-mail address: LTCPartnership@dhmh.state.md.us

Annual Report to the Maryland Insurance Administration Regarding LTC Insurance

Sections A and B of COMAR 31.14.03.10 require that carriers (insurers and nonprofit health service plans) provide the following information by October 1 of each year:

“(1) The number of insureds the carrier covers under partnership policies issued or delivered in Maryland, as of the July 1 immediately preceding the date of the report;

(2) The number of partnership policies the carrier has issued or delivered in Maryland for the 12 month period ending on the July 1 immediately preceding the date of the report;

(3) A list, by form, number, and date of approval, of the long-term care insurance policies that the carrier made available in Maryland as of the July 1 immediately preceding the date of the report; and

(4) The number of licensed insurance producers who were appointed by the carrier in Maryland and who met the training requirements found in COMAR 31.14.01.34 for any portion of the 12 month period ending on the July 1 immediately preceding the date of the report.”

Please note that the information required in items (3) and (4) above are required from each carrier that sells long-term care insurance in Maryland, whether or not the carrier is certified to issue Partnership policies in Maryland. The annual report required by COMAR 31.14.03.10 may be sent to the attention of Fern Thomas, Supervisor of the Health Review Unit, Maryland Insurance Administration, 200 St. Paul Place, Suite 2700, Baltimore, Maryland 21202 or to fthomas@mdinsurance.state.md.us.

Questions about this bulletin may be directed to the Life/Health Section of the Maryland Insurance Administration at 410-468-2170.

Signature on file with original

Brenda A. Wilson
Associate Commissioner
Life and Health Section

